

Committee of the Whole
January 26, 2026
MINUTES
6:00pm

Board present: Steve Buss, Claudia Simpson, Brian Peight, Brooke Baldauf, Dean Rood, Brandon Smith, Joe Hallstrom, Nicole Callos.
Not present: Christin Keeffer. Also present: Bridgette Stocks, Tillie Coomber

Call to Order

1) The Committee of the Whole meeting of January 26, 2026 was called to order by President Buss at 6:00pm.

Public Participation

2) There was no public participation at this time.

Approval of Minutes – December 16, 2025

3) On a motion by Rood second by Peight approving the meeting minutes from December 16, 2025. ALL AYE.

Approval of Revised Minutes – October 27, 2025

4) On a motion by Smith second by Peight approving the revised minutes of October 27th to reflect, 'Shippee Road' rather than 'Route 73', under public participation. ALL AYE.

Discuss Budget

5) Callos gave the outline for Budget process for the upcoming fiscal year. The Board will each submit their department line items to Treasurer Callos before the February 23rd Committee of the Whole.

Discuss Village Newsletter

6) Brooke Baldauf and Madi Becke will be working on the upcoming Village Newsletter to be approved before the March Committee of the Whole. Newsletters will be mailed the beginning of April. Topics mentioned: Mayor's notes, grant updates, Trustee updates/intros, sewer lining updates, fiber updates, spring/summer reminders, building permit info, visitor info sign, Police Department updates, hydrant flushing, water bills ACH info, possible recycling day. The recycling day was April 26th in 2025. Buss stated if another organization wants to hold a recycling day, high-school students could sign up for community service hours.

Discuss Right-of-Way Ordinances

7) The Right-of-Way Ordinance will be discussed with the Attorney at the February meeting.
Bridgette Stocks gave the following updates: 1) IEPA: Current lining project has been submitted for payment. IEPA Boss is working to complete this week. Storm water process: public notice with 10-day comment, submit for funds March 31st, find out results in June of funds or forgiveness. Potential out to bid July 1. Storm water 1 is funded by the capital improvement plan. 2) Sanitary sewer: Retainage pond land exchange/trade is to be done. Fehr Graham drew up three proposed options for the land trade. 3) Waste water improvements phase 1 has same timing with submissions March 31st with results in June or July. 30% principal forgiveness is still on track. 4) Safe Routes to School Grant is a March/April announcement. Environmental review could cause delay. 5) ITEP opens September 30th. 6) Stocks asked since there is already work being done on 73, whether to coordinate the project with County to pave to the KOA. 7) Route 73 and Route 20 intersection will be closed for 120 days over the summer. 8) DNR has not set a date yet for their Bike Path Grant open. ITEP Grant can use DNR bike path grant as their match.

Discuss Liquor License Ordinance

8) The Board reviewed a sample ordinance to revise the existing liquor license ordinance. Callos explained this is for adding a class D liquor license for wholesale / manufacturing of alcohol. The LBC has grown and requires another license with the Village. They were already licensed by the State. To be reviewed by Attorney Green and approved at the February Board Meeting.

Adjournment

9) On a motion by Smith second by Baldauf to adjourn the January 26, 2026 Meeting at 6:40pm. ALL AYE.

Submitted by Claudia Simpson, Village Clerk