

**REGULAR MEETING
FEBRUARY 9, 2026
MINUTES
6:00pm**

CALL TO ORDER

- 1) The Regular Board Meeting on February 9, 2026 was called to order by President Steve Buss at 6:00pm.

Board present: Steve Buss, Claudia Simpson, Christin Keeffer, Brian Peight, Brooke Baldauf, Dean Rood, Brandon Smith, Joe Hallstrom and Nicole Callos. Not present: n/a. Also Present: Brian Nott, Tom Green, Tillie Coomber, Kyle Demus

PLEDGE OF ALLEGIANCE

ROLL CALL

- 2) **APPROVAL OF MINUTES – January 12, 2026**
On a motion by Rood second by Smith approving the minutes from January 12, 2026. ALL AYE.
- 3) **APPROVAL OF BILLS PAYABLE REPORT**
On a motion by Rood second by Smith approving the Bills Payable Report as presented. ALL AYE.
- 4) **TREASURER’S REPORT ACCEPTANCE**
Callos presented the report for January. On a motion by Keeffer second by Baldauf to accept the Treasurer’s Report as presented. ALL AYE
- 5) **PUBLIC PARTICIPATION**
There was no public participation at this time.

COMMITTEE REPORTS

ATTORNEY, HEALTH & ENVIRONMENT, PUBLIC SAFETY, TRANSPORTATION & PUBLIC IMPROVEMENTS, WATER & SEWER, ZONING & PLANNING, CEMETERY BOARD – NO REPORT / LISTED ON THE AGENDA

FINANCE & ADMINISTRATION

Baldauf reported the following: 1) The Board decided previously to hold a recycling day and Baldauf wanted to confirm the date it will take place. Callos will be calling Bob Kurth for available dates. It was discussed that late April would work best; Prom is May 2nd. 2) Online utility transaction fees will be increasing to 3.25% / \$3.99 minimum. Automatic payments will remain fee free. This information will be added to the Village Newsletter.

VILLAGE ENGINEER

Nott reported the following updates: Sewer lining is continuing. There will be three crews in town on Thursday; continuing with smoke testing, sanitary sewer and televising.

NEW BUSINESS

- 6) **ACCEPTANCE OF AUDIT**
Kyle Demus, CPA Partner from Benning Group, presented the comments from the audit; The Board reviewed the electronic version. The audit, from Benning Group’s perspective, went well.
- 7) **APPROVE ORDINANCE 26-001 REGARDING LIQUOR LICENSE**
This ordinance allows for the change of liquor license for the Lena Brewing Company. The LBC has licenses with the State, but with their recent changes, a municipal license is required. On a motion by Smith second by Keeffer approving Ordinance 26-001 updating liquor licenses. ALL AYE.
- 8) **DISCUSS/APPROVE RIGHT-OF-WAY ORDINANCE**
The Board reviewed notes they had made on the draft ordinance provided by Fehr Graham. Much discussion was held as they edited and clarified each line of 40 pages.
- 9) **DISCUSS/APPROVE PROPOSAL FOR DESIGN ENGINEERING SERVICES – 2026 ROADWAY IMPROVEMENTS**
Nott explained this payment would take the project out through the bid process. They are looking to do some pavement, inlet curb/gutter repairs along Fairway Hills/Lions Drive. Buss estimated there should be approximately \$142,000 in MFT funds, and \$160,000 in storm water funds at the end of this year. On a motion by Rood second by Smith approving the 2026 Roadway Improvements Proposal for Design Engineering Services in the amount of \$18,750. ALL AYE.
- 10) **DISCUSS/APPROVE PROPOSAL FOR 2026 GENERAL ENGINEERING SERVICES**
This fee is agreed upon every year. On a motion by Smith second by Rood approving the proposal for 2026 General Engineering Services estimated at \$50,000. ALL AYE

ADJOURNMENT

- 11) On a motion by Keeffer second by Peight to adjourn the February 9, 2026 Regular Board Meeting at 7:33pm. ALL AYE.

CLAUDIA SIMPSON
VILLAGE CLERK

STEVE BUSS
VILLAGE PRESIDENT