

REGULAR MEETING
APRIL 13, 2026
MINUTES
6:00pm

CALL TO ORDER

- 1) The Regular Board Meeting on April 13, 2026 was called to order by President Steve Buss at 6:00pm.

Board present: Steve Buss, Claudia Simpson, Brian Peight, Brooke Baldauf, Dean Rood, Brandon Smith, Tillie Coomber and Nicole Callos. Not present: Christin Keeffer. Also Present: Brian Nott, Tom Green, Robin Walton, Louise Workinger.

PLEDGE OF ALLEGIANCE

ROLL CALL

- 2) **APPROVAL OF MINUTES – March 9, 2026**
On a motion by Peight second by Rood approving the minutes from March 9, 2026. ALL AYE.
- 3) **APPROVAL OF BILLS PAYABLE REPORT**
On a motion by Rood second by Baldauf approving the Bills Payable Report as presented. ALL AYE.
- 4) **TREASURER'S REPORT ACCEPTANCE**
Callos presented the report for March. The Village changed from Modern Solutions to Orkin for pest control. On a motion by Peight second by Coomber to accept the Treasurer's Report as presented. ALL AYE
- 5) **PUBLIC PARTICIPATION**
There was no public participation at this time.

COMMITTEE REPORTS

FINANCE & ADMINISTRATION, HEALTH & ENVIRONMENT, PUBLIC SAFETY, TRANSPORTATION & PUBLIC IMPROVEMENTS, WATER & SEWER, ZONING & PLANNING – NO REPORT / LISTED ON THE AGENDA

VILLAGE ENGINEER

Nott reported the following: Working with Hoerr on videos from lining projects then on to punch list items. Waste water treatment plans will be ready for review in the next week or two.

ATTORNEY'S REPORT

Tom Green has been working on the Mediacom Lease with Nicole. Contact has been established to obtain a copy of the current 10-year lease that auto-renews; 5 years remain. No action is required from the Village at this time. Franchise information will be sent to the Village as well. Townline Road and Right-of-Way documents are put together; there is some work to do regarding deeds and confirming property owners.

CEMETERY BOARD

Robin Walton gave the following updates: Confirmed storm damage at the cemetery office. Everything has been cleaned up. Troy is coming back to continue grounds-keeping. This past fiscal year: 27 burials and 12 plots purchased. Grave digging fee had been increased last year. YTD Rev \$47,926.47, including a \$12,000 CD Redemption to purchase lawn mower. Expenses: \$44,356.51. Green confirmed it will require a referendum to be on the ballot to adjust tax revenue income for the Burial Park; this has not been adjusted in 75 years. Attorney Green stated promotional material/ fact sheets must be posted, and will be verifying what needs to be done before November to be ready for the April Ballot.

NEW BUSINESS

- 6) **APPROVAL OF ADJUSTMENT OF APPROPRIATIONS ORDINANCE 26-002**
On a motion by Peight second by Baldauf approving the adjustment of Appropriations Ordinance 26-002. ALL AYE.
- 7) **DISCUSS/APPROVE ORDINANCE 26-003 FOR PURCHASE OF A USED TRUCK FOR PUBLIC WORKS**
Rood explained it is necessary to purchase a truck with hauling capability for a mini excavator. He found this truck at Barkau and after researching options, found this was the best deal for what is needed. The last public works truck was purchased in 1997. On a motion by Rood second by Baldauf approving ordinance 26-003 for the purchase of a used truck for public works. ALL AYE.
- 8) **DISCUSS/APPROVE ORDINANCE 26-004 AMENDING CH 6 FOR LICENSES AND PERMITS**
Callos explained this is regarding the solicitation permit allowing residents to join the No-Knock Registry, and requiring permits for solicitors. The price for a permit is being raised from \$25 to \$50. On a motion by Smith second by Coomber approving ordinance 26-004 amending chapter 6 for licenses and permits. ALL AYE.
- 9) **DISCUSS/APPROVE ORDINANCE 26-005 AMENDING CH 23 BUILDINGS – RESIDENTIAL/COMMERCIAL DEMO**

On a motion by Peight second by Rood approving Ordinance 26-005 amending chapter 23 for buildings – commercial and residential demolition to allow for permits. ALL AYE.

- 10) **DISCUSS/APPROVE ORDINANCE 26-006 FOR CH 16 REGULATING PUBLIC RIGHT-OF-WAY, STREETS, DRIVEWAYS AND SIDEWALKS**
The Board reviewed ordinance 26-006. Peight inquired on the pricing between Fehr Graham and attorney fees; this will be reflected on next month's bills payable report. On a motion by Rood second by Smith approving Ordinance 26-006 for Chapter 16; regulating the public right-of-way, streets, driveways and sidewalks. ALL AYE.
- 11) **DISCUSS/APPROVE INTERGOVERNMENTAL AGREEMENT FOR GRANT WRITING**
On a motion by Smith second by Baldauf approving the Intergovernmental Agreement for Grant Writing. ALL AYE. Individual departments will need to approve this with their own boards to join in the grant writing process.
- 12) **APPROVAL OF MOTORCYCLE AWARENESS MONTH PROCLAMATION**
On a motion by Peight second by Smith approving the Motorcycle Awareness Month Proclamation. ALL AYE.
- 13) **DISCUSS/APPROVE LENA LIONS FALL FESTIVAL GRANT**
On a motion by Rood second by Baldauf approving the Lena Lions Fall Festival Grant in the amount of \$2,000. Buss clarified \$1,000 is for the festival and \$1,000 for the parade. ALL AYE.
- 13) **DISCUSS/APPROVE LENA AREA HISTORICAL SOCIETY GRANT**
On a motion by Smith second by Rood approving the Lena Area Historical Society Grant in the amount of \$1,000. ALL AYE.
- 14) **DISCUSS/APPROVE LASER GRANT**
On a motion by Rood second by Smith approving the LASER Grant in the amount of \$1,000. Coomber; Abstain. Smith, Peight, Baldauf, Buss, Rood; AYE.
- 15) **DISCUSS/APPROVE LBPA GRANT**
On a motion by Peight second by Baldauf approving the LBPA Grant in the amount of \$1,000. ALL AYE.
- 16) **DISCUSS SCADA SYSTEM FOR THE WASTE WATER TREATMENT PLANT**
Brandon Smith explained this is a system that controls data minds for the waste water system. It monitors and alerts employees when something needs to be adjusted, as well as logs data important for keeping the Village compliant. The cost is approximately \$70,000. Smith stated this would be advisable to be replaced this year. Sewer has the funds as Smith budgeted accordingly. A cost proposal will be drafted for approval.
- 17) **DISCUSS/APPROVE 2026 STREET MAINTENANCE RESOLUTION**
Nott stated a resolution is necessary to use MFT funds. \$140,000 is to be allocated from MFT in 2026. On a motion by Peight second by Rood approving the 2026 Street Maintenance Resolution 26-101. ALL AYE.
- 18) **DISCUSS/APPROVE 2026 ESTIMATE OF MAINTENANCE COSTS**
Nott explained this is an overall estimate of what is to be spent in 2026: \$142K MFT and approximately \$378,643.50 out of other funds. On a motion by Peight second by Baldauf approving the 2026 Estimate of Maintenance Costs. ALL AYE.

On a motion by Smith second by Peight to adjourn to Executive Session at 6:55pm. ****Executive Session - *Pursuant to the exception set forth in Section 2 (c) (1) of the Illinois Open Meeting Act concerning personnel. There was no action taken in executive session.**

- 19) **APPROVAL OF EMPLOYEE PAY ADJUSTMENTS**
On a motion by Smith second by Peight approving employee pay salaries per treasurer's spreadsheet. ALL AYE. Green noted the approximate increase was 3%.
- 20) **APPROVAL OF FINAL BUDGET FOR FISCAL YEAR 2026-2027**
Callos stated revenue reflects \$6.4million, and expenses are \$7.3million. Not all IEPA funding/grants are considered; it will be reflected on next fiscal. On a motion by Peight second by Rood approving the final budget for fiscal year 2026-2027. ALL AYE.

WELFARE OF THE VILLAGE

Buss stated Bob Kurth will be holding the Recycling Day on April 25th.

There will possibly be a Special Board Meeting before the Committee of the Whole in April to approve streets work.

ADJOURNMENT

- 21) On a motion by Peight second by Rood to adjourn the April 13, 2026 Regular Board Meeting at 7:10pm. ALL AYE.

CLAUDIA SIMPSON
VILLAGE CLERK

STEVE BUSS
VILLAGE PRESIDENT