

REGULAR MEETING
July 14, 2025
MINUTES
6:00pm

CALL TO ORDER

- 1) The Regular Board Meeting on July 14, 2025 was called to order by President Steve Buss at 6:00pm.

Board present: Steve Buss, Claudia Simpson, Brian Peight, Brooke Baldauf, Dean Rood, Brandon Smith, Joe Hallstrom and Nicole Callos. Not present: Christin Keeffer. Also Present: Tom Green, Brian Nott, Brian Lamphere, Rachael Homerding, Nick Homerding, Lindsay Buss, Louise Workinger, Cary Schroeder.

PLEDGE OF ALLEGIANCE

ROLL CALL

- 2) **APPROVAL OF MINUTES – June 9, 2025**
On a motion by Rood second by Peight approving the minutes from the June 9, 2025 Board Meeting. ALL AYE.
- 3) **APPROVAL OF BILLS PAYABLE REPORT**
On a motion by Peight second by Hallstrom approving the Bills Payable Report as presented. ALL AYE.
- 4) **TREASURER'S REPORT ACCEPTANCE**
Callos presented the report for June. She reported that the CD interest will be included on next month's totals. On a motion by Rood second by Smith to accept the Treasurer's Report as presented. ALL AYE
- 5) **PUBLIC PARTICIPATION**
Rachael Homerding addressed the Board over utilizing portable toilets at the weekly farmers markets. The Farmers Markets have gotten bigger and results in more people using the businesses near the market. Buss offered the idea to have it be on a trailer to be transported rather than sit uptown and be used all week. Homerding stated she will check with the rental company to confirm whether that would be allowed. Buss expressed his appreciation for all they have been doing.

COMMITTEE REPORTS

**HEALTH & ENVIRONMENT, TRANSPORTATION & PUBLIC IMPROVEMENTS, WATER & SEWER, ZONING & PLANNING
– NO REPORT / LISTED ON THE AGENDA**

- (A) **FINANCE & ADMINISTRATION**
Brooke Baldauf stated that she worked the Village office a few days and wanted to express her appreciation for all Village employees for all their hard work.
- (A) **VILLAGE ENGINEER**
Nott reported the following updates: 1) Dayton Street & Phase 5 & 6 contract: A walk-through with some Board members will be done for site restoration approval. West Main Street will be included in the walk-through. 2) Camp Street: Martin has paved, site restoration will be done once the ground dries. 3) Townline & Main: Fischer's is doing the prep work currently, and hopefully will be done by the end of the week. 4) Lena Drive Inn: Pavement was completed today, site restoration walk-through will be done. 5) Safe Routes to School: Applications are accepted August 1st through October 13th. Design fees are not included in the 100% funding. 6) Peight inquired about Milfred Street as the ditches were dug, water main set, seeded, and then dug up again. Nott explained Nicor dug Milfred back up after, and is not charging the Village for site restoration and landscaping. 7) Buss mentioned the alley behind Leamon's is settling. Nott advised holding the contractor responsible to their work.
- (A) **ATTORNEYS REPORT**
Green reported that he put together ordinances for Grocery taxes and underground fencing to be discussed at the committee of the whole meeting.
- (A) **PUBLIC SAFETY**
Lamphere reported the following: 1) Mowing 2nd notices have been sent. 2) There is nothing in the ordinance book for registered vehicles parking in grass. 3) Lamphere spoke with Bridgette Stocks about annual grants. 4) The Police Department renovation is going well. 5) He recommends Pace system for creating schedules and keeping hours for Village employees.

NEW BUSINESS

- 6) **APPROVAL OF APPROPRIATION ORDINANCE 25-009**
On a motion by Smith second by Rood approving Appropriation Ordinance 25-009. ALL AYE.
- 7) **APPROVAL OF ORDINANCE 25-010 REGARDING ANNUAL UTILITY RATES**
Smith explained last year there was no utility increase, but generally every year the utility rates increase 0-5%. On a motion by Hallstrom second by Smith approving Ordinance 25-010 for annual utility rate increases. ALL AYE.
- 8) **APPROVAL OF JULY 7, 2025 ZBA MINUTES**
On a motion by Rood second by Baldauf approving the ZBA minutes from July 7, 2025 and variance for Dana and Christin Keeffer at 615 Oak Street. ALL AYE.
- 9) **DISCUSS/APPROVE VILLAGE SCHEDULING PROPOSAL**
Buss explained there are scheduling software available to keep hours and schedules organized between departments. The annual cost is approximately \$1,000.
- 10) **APPROVAL OF PAY APPLICATION #1 FOR MARTIN COMPANY**
This is to be approved at a later meeting.
- 11) **APPROVAL OF PAY APPLICATION #9 FOR HELM GROUP**
To be approved at a later meeting.
- 12) **APPROVAL OF PAY APPLICATION #5 FOR HELM GROUP**
To be approved at a later meeting.
- 13) **DISCUSS THE SEWER LINING & STORM SEWER PROJECTS**
Nott reported the following: Hoerr Construction will be handling all the notification for upcoming road work. Every homeowner will get notification 2-3 days in advance, a flier on their door, and an additional mailer all in English and Spanish. Hoerr plans to begin this week. Televising and cleaning will be done to find problem areas. Sanitary man holes will be addressed as well. Buss asked for a summary of upcoming work to be posted online and at Village Hall. It was discussed to post the televising on Facebook. Nott also stated that while some water work is going on there is a chance that water could be directed up to people's toilets, floor drains, etc. and the notices to the public will include instructions to cover those things.

WELFARE OF THE VILLAGE

*The LuAnn Jordan Memorial Bike Parade will be held Saturday July 19th from 10am – 1pm.
The progress to the F4 Fighter Jet is coming along and many have stepped up to help. TruVine donated time to put the blocks in, and the sod came from the football field.

ADJOURNMENT

- 14) On a motion by Peight second by Smith to adjourn the July 14, 2025 Regular Board Meeting at 7:11pm. ALL AYE.

CLAUDIA SIMPSON
VILLAGE CLERK

STEVE BUSS
VILLAGE PRESIDENT