

REGULAR MEETING
June 10, 2024
MINUTES
6:00pm

CALL TO ORDER

- 1) The Regular Board Meeting on June 10, 2024 was called to order by President Steve Buss at 6:00pm.

Board present: Steve Buss, Claudia Simpson, Christin Keeffer, Brian Peight, Brooke Baldauf, Dean Rood, Brandon Smith, Cathy Stevens and Nicole Callos. Also Present: Brian Nott, Tom Green, Lindsay Buss, Kory Polhill, Louise Workinger, Nick Bergman

ROLL CALL

PLEDGE OF ALLEGIANCE

- 2) **APPROVAL OF MINUTES – May 13, 2024**
On a motion by Peight second by Rood to approve the minutes from the May 13, 2024 Board Meeting. ALL AYE.
- 3) **APPROVAL OF BILLS PAYABLE REPORT**
On a motion by Stevens second by Keeffer approving the Bills Payable Report. ALL AYE.
- 4) **TREASURER'S REPORT ACCEPTANCE**
Callos presented the report for May. On a motion by Stevens second by Keeffer to accept the Treasurer's Report as presented. ALL AYE
- 5) **PUBLIC PARTICIPATION**
There was no public participation at this time.

COMMITTEE REPORTS

TRANSPORTATION & PUBLIC IMPROVEMENTS, WATER & SEWER, ZONING & PLANNING – NO REPORT

- (A) **FINANCE & ADMINISTRATION**
Callos reported the trial balance has been sent to Benning Group. There will be an onsite audit June 19th and 20th.
- (A) **VILLAGE ENGINEER**
Nott reported the following: Fischer's has the road shaped on Dayton. Looking into additional storm sewer projects. Waiting on County approval. After storm sewer work, Dayton will be ready to be paved. 2) Leet/School/Williams Streets prep is done looking to do final shaping starting on Leet. Nicor has not given a date for their gas main relocate; Buss will be reaching out. 3) Milfred Street determination still has no update from DOT. 4) Butternut/Center: Helm has submitted drawings that Fehr Graham is reviewing. The walk-through is complete. 5) Nott has met with ComEd; it is estimated to be 5-7 weeks before they are able to move light poles. 6) Nicor comments came back and most depth conflicts have been resolved. 7) Helm has completed their walk-through for East Railroad and West Main Streets and plans are being reviewed with Fehr Graham. 8) 2024 Street patching improvement update: Porter Brothers is almost done with concrete work. Shippee Road scheduling will be worked around the Lena Panther Open Golf Outing. 9) Lena Source Water Protection plan will be ready for review within the month to be submitted by end of July. Will have update on other funding in July. 10) The Safe Routes to School grant was not approved; Lena scored 80.71 points, with the qualifying score being 80.75. The Village will apply for this grant again next opening. 11) ITEP grant opens in September; the fee will be smaller this year to re-apply. Nott will be checking on eligibility for waiving fees.
- (A) **ATTORNEY'S REPORT**
Green stated he had topics later in the meeting to address.
- (A) **HEALTH & ENVIRONMENT**
Baldauf inquired with Attorney Green regarding homes that are currently uninhabited where the lawns have not been maintained. Multiple letters have been sent. Green explained the statute allows that after a letter is sent notifying the property owner of the ordinance violations with no response, the Village can go onto the property to mow, charge for the mowing, and put a lien on the property. Chief Gift has been assisting. The Village has been unable to reach some corporations that own properties to ticket them. The Greater Freeport Partnership and the Mayor of Pearl City will be meeting with Buss and trustees Baldauf and Rood to see about a co-oped blighted home grant July 10th. There is a process the Village can file and have the properties torn down. Attorney Green is checking on the time frame that the Village is legally clear to demo.

(A) **PUBLIC SAFETY**

Keeffer reported they have a completed, signed Police Union contract.

NEW BUSINESS

- 6) **APPROVAL OF PAY REQUEST #2 FOR DAYTON STREET IMPROVEMENTS**
On a motion by Peight second by Smith approving Pay Request #2 for Dayton Street improvements with Fischer Excavating in the amount of \$157,322.32. ALL AYE
- 7) **APPROVAL OF PAY REQUEST #3 FOR LEET/SCHOOL/WILLIAM STREET IMPROVEMENTS**
On a motion by Rood second by Smith approving Pay Request #3 for Leet/School/Williams Street improvements with Fischer Excavating in the amount of \$82,878.26. ALL AYE
- 8) **DISCUSS/APPROVE AMENDING ORDINANCE #24-006 TO #24-008**
On a motion by Rood second by Keeffer approving amending ordinance #24-006 to #24-008. ALL AYE
- 9) **DISCUSS/APPROVE ORDINANCE #24-009 TO VACATE ALLEY**
The Village will have full access yet, but the new FS corporate building will be able to use this land for their retention pond as part of their parcel. On a motion by Keeffer second by Peight approving Ordinance #24-009 to vacate the alley. ALL AYE
- 10) **DISCUSS/APPROVE ORDINANCE #24-010 TO AMEND CHAPTER 21 TO UPDATE TERMS**
On a motion by Keeffer second by Peight to approve ordinance #24-010 amending chapter 21 to update terms to provide a definition for utility sheds and accessory buildings. ALL AYE
- 11) **DISCUSS/APPROVE ORDINANCE #24-011 FOR THE ROAD INFRASTRUCTURE IMPROVEMENT LOAN**
Buss stated the following: Bids went out to three local banks for 1.2million. Terms with Community Bank are a 5 year note, but budgeted with the same pay structure as the 1% infrastructure sales tax revenue. On a motion by Keeffer second by Peight approving Ordinance #24-011 for the Village Road Infrastructure Improvement Loan. ALL AYE
- 12) **DISCUSS/APPROVE NEW POWER TRAC PURCHASE**
Smith explained bids he obtained from Ventrac for a Power Trac tractor, canopy and mower. On a motion by Smith second by Rood approving the purchase of a new Power Trac not to exceed \$42,000. ALL AYE.
- 13) **DISCUSS/APPROVE PURCHASE OF UTILITY VEHICLE FOR STREETS DEPARTMENT**
Peight explained there is a need for a smaller utility vehicle to transport items, spray, plow and help with the effectiveness of the streets department. Buss stated it will be helpful for being off-road and only goes 25mph. On a motion by Keeffer second by Peight approving the purchase of the Kubota utility vehicle for the streets department in the amount of \$20,659.03. ALL AYE
- 14) **DISCUSS CPI WATER/SEWER RATE ADJUSTMENT**
Smith stated that there will be no increase to water/sewer bills.

WELFARE OF THE VILLAGE

Buss reminded everyone that the Lena Lions will be hosting their event this Wednesday, June 12th at the Community Center from 5-7pm.

ADJOURNMENT

- 15) On a motion by Rood second by Smith to adjourn the June 10, 2024 Regular Board Meeting at 6:35pm. ALL AYE.

CLAUDIA SIMPSON
VILLAGE CLERK

STEVE BUSS
VILLAGE PRESIDENT