

REGULAR MEETING
September 9, 2024
MINUTES
6:00pm

CALL TO ORDER

- 1) The Regular Board Meeting on September 9, 2024 was called to order by President Steve Buss at 6:00pm.

Board present: Steve Buss, Claudia Simpson, Brian Peight, Brooke Baldauf, Dean Rood, Cathy Stevens, and Nicole Callos.
Not present: Brandon Smith, Christin Keeffer. Also Present: Brian Nott, Tom Green, Lindsay Buss, Wayne Gift, Ken Thruman, Cheryl Strauch, Louise Workinger, Kory Polhill

ROLL CALL

PLEDGE OF ALLEGIANCE

- 2) **APPROVAL OF MINUTES – August 12, 2024**
On a motion by Peight second by Rood to approve the minutes from the August 12, 2024 Board Meeting. ALL AYE.
- 3) **APPROVAL OF BILLS PAYABLE REPORT**
Callos stated there are items to be approved that are on the payable report. On a motion by Stevens second by Peight approving the Bills Payable Report as presented. ALL AYE.
- 4) **TREASURER'S REPORT ACCEPTANCE**
Callos presented the report for August. Buss stated the apparent surplus is due to work that was budgeted for this year but had not been completed yet. On a motion by Peight second by Baldauf to accept the Treasurer's Report as presented. ALL AYE
- 5) **PUBLIC PARTICIPATION**
There was no public participation at this time.

COMMITTEE REPORTS

ATTORNEY'S REPORT, HEALTH & ENVIRONMENT, PUBLIC SAFETY, TRANSPORTATION & PUBLIC IMPROVEMENTS, WATER & SEWER, ZONING & PLANNING – NO REPORT

- (A) **FINANCE & ADMINISTRATION**
Stevens stated that she is needing all info from Board Members and organizations for the newsletter within the next two weeks. Stevens explained she usually drives the bus for the Homecoming parade that will take place this Wednesday the 11th, but will not be available this year.
- (A) **VILLAGE ENGINEER**
Nott reported the following: 1) Dayton Street: Storm Sewer by Fischer estimated completion is tomorrow, then on to curb and gutter work. Helm will then be prepping for paving Railroad and Dayton. 2) Main Street ditch work has begun. 3) Railroad storm sewer has been completed. 4) Evergreen trees in the right-of-way on Locust: did tree trimming but is still being assessed with the homeowner. 5) Milfred Street is still on track for Spring 2025. 6) Butternut/Center/Old Corduroy projects: The majority of Nicor relocates have been addressed. 7) ITEP Grant Public Hearing is set for September Committee of the Whole. 8) Peight inquired about manholes that were placed incorrectly by Porter Brothers. Nott stated redoing the project could cause more damage and the plan was to deduct from payment. Village opted to have it assessed and possibly have it reworked.

NEW BUSINESS

- 6) **APPROVAL OF LEET/SCHOOL/WILLIAM STREET IMPROVEMENTS CHANGE ORDER #2 FOR FISCHER EXCAVATING**
On a motion by Peight second by Rood approving Leet/School/William Street improvements change order #2 for Fischer Excavating. ALL AYE.
- 7) **APPROVAL OF LEET/SCHOOL/WILLIAM STREET IMPROVEMENTS PAY ESTIMATE #5 FOR FISCHER EXCAVATING**
On a motion by Peight second by Rood approving Leet/School/Williams Street improvements pay estimate #5 for Fischer Excavating. ALL AYE
- 8) **APPROVAL OF CHANGE ORDER #2 FOR PHASE 5 STREET IMPROVEMENTS FOR HELM GROUP**
On a motion by Rood second by Peight approving Phase 5 for Main and Railroad Street improvements change order #2 for Helm Group. ALL AYE

- 9) **APPROVAL OF PAY ESTIMATE #3 FOR PHASE 5 STREET IMPROVEMENTS FOR HELM GROUP**
On a motion by Peight second by Rood approving pay estimate #3 for phase 5 street improvements for Helm Group in the amount of \$230,355.30. ALL AYE
- 10) **DISCUSS VILLAGE NEWSLETTER**
Information for online water payments are to be included in the newsletter.
- 11) **APPROVE ALLPAID UTILITY PAYMENTS**
Allpaid would only be used for water payments at this time. On a motion by Stevens second by Rood approving Allpaid utility payments. ALL AYE
- 12) **DISCUSS BOARD SALARIES**
Buss stated salaries must be revised 180 days before the election, before the end of the month. There has not been a change in 13 years. An already seated trustee cannot have a raise midterm. An ordinance will be required to make the amendments.
- 13) **DISCUSS/APPROVE SCOOTER ORDINANCE 24-017**
Attorney Green stated the Village should check with their risk management company. He will look into the statute to be sure it is allowed as legislation is still pending. No action was taken at this time.

WELFARE OF THE VILLAGE

*Buss stated the Fall Festival was a great success and all of the organizations did an amazing job.

ADJOURNMENT

- 14) On a motion by Rood second by Stevens to adjourn the September 9, 2024 Regular Board Meeting at 6:42pm.
ALL AYE.

CLAUDIA SIMPSON
VILLAGE CLERK

STEVE BUSS
VILLAGE PRESIDENT