

REGULAR MEETING
October 14, 2024
MINUTES
6:00pm

CALL TO ORDER

- 1) The Regular Board Meeting on October 14, 2024 was called to order by President Steve Buss at 6:00pm.

Board present: Steve Buss, Claudia Simpson, Christin Keeffer, Brian Peight, Brooke Baldauf, Dean Rood, Brandon Smith, Cathy Stevens, and Nicole Callos. Also Present: Brian Nott, Bridgette Stocks, Tom Green, Dan Stevens, Lindsay Buss, Kory Polhill, Louise Workinger, Lori Logemann, Ashlee Logemann, Dr. Tom Chiles

ROLL CALL

PLEDGE OF ALLEGIANCE

- 2) **APPROVAL OF MINUTES – September 9, 2024**
On a motion by Peight second by Keeffer to approve the minutes from the September 9, 2024 Board Meeting. ALL AYE.
- 3) **APPROVAL OF BILLS PAYABLE REPORT**
On a motion by Peight second by Smith approving the Bills Payable Report as presented. ALL AYE.
- 4) **TREASURER'S REPORT ACCEPTANCE**
Callos presented the report for September. On a motion by Stevens second by Smith to accept the Treasurer's Report as presented. ALL AYE
- 5) **PUBLIC PARTICIPATION**
Lori Logemann spoke on the residential property at the corner of Mason and Route 73 and asked how she could work with the Village to have it cleaned up. Attorney Green stated that residential zoned areas are meant for normal residential activities, and activities out of that scope are not allowed. Keeffer stated other intervention had been attempted unsuccessfully. A letter was sent to the resident requesting action. Buss stated ordinances have been updated allowing a citation to be issued 10 days after the letter was hand delivered requiring clean up, with fines by day. Ordinance violations are handled on Thursdays at the County Court House.

COMMITTEE REPORTS

HEALTH & ENVIRONMENT, PUBLIC SAFETY, TRANSPORTATION & PUBLIC IMPROVEMENTS, WATER & SEWER, ZONING & PLANNING – NO REPORT

- (A) **FINANCE & ADMINISTRATION**
Stevens stated Village Newsletters were delivered to everyone this last week.
- (A) **VILLAGE ENGINEER**
Nott reported the following updates: Dayton Street: Curb and gutter are set to be wrapped up this Wednesday, to be paved by Helm after. Leet/Williams/School: Fischer's have completed the manhole adjustments. Milfred St: Nott is working on getting a few updates to the State and working with Polhill on the water main aspects. Butternut Dr: Storm sewer work begins on Center Street next week. Prep Main Street today for asphalt, then on to Railroad. 1) IEPA application has been submitted; updates will be given by Bridgette stocks. 2) Porter Brothers agreed to come back and repair 6 manholes yet this year; Nott and the Board will review the plans beforehand.
- (A) **ATTORNEY'S REPORT**
Green stated he had mentions on topics on the agenda.

NEW BUSINESS

- 6) **APPROVAL OF 2025 LENA FARMER'S MARKET**
The Board decided to not have a farmers market on Fall Festival weekend downtown; a different location could be discussed. On a motion by Keeffer second by Peight approving 2025 Lena Farmer's Markets from May 3rd to November 8th in the municipal lot, and behind the municipal lot during the Taste of Lena events. ALL AYE.
- 7) **APPROVAL OF LBPA CHRISTMAS PARADE RESOLUTION 24-110**
On a motion by Peight second by Rood approving LBPA Christmas Resolution 24-110. ALL AYE
- 8) **DISCUSS/APPROVE RESOLUTION 24-111 AMENDING ENTERPRISE ZONE**
On a motion by Stevens second by Rood approving resolution 24-111 amending enterprise zone. ALL AYE

- 9) **DISCUSS/APPROVE ORDINANCE 24-021 AMENDING ENTERPRISE ZONE**
On a motion by Stevens second by Keeffer approving ordinance 24-021 amending the Enterprise Zone. ALL AYE.
- 10) **DISCUSS GRAND AND FUNDING SOURCES**
Bridgette Stocks was present to speak on funding sources available to the Village. Much discussion was held on grants and filing dates. The sanitary sewer projects are set to go out to bid at the end of 2024. Point repairs are to be assessed. Most lining companies are not local and may cost more. Loan reimbursement, if applicable, a disbursement would be requested and can be issued to the Village as pay applications are submitted from engineering company. Waste water treatment plant projects are still on the list for 2025. Stocks mentioned the Green Infrastructure Grant Program(GIGO): can request up to 2 million, is a 75% grant, with the potential for loan forgiveness, loan app is due in November, with approval/declination in February 2025. Lead service line funding is still available; Polhill stated the Village has already completed all updates to homes. IEPA application to be submitted in March. ITEP for sidewalks has been submitted; can be submitted every two years. Stocks explained that Community scoring works with physical mapping through a computer program that then calculates whether a municipality is eligible for grants such as Safe Routes to School and ITEP.
- 11) **DISCUSS REPLACEMENT OF WATER MAIN UNDER FOOTBALL FIELD**
Dr. Tom Chiles stated the school Board has committed to go ahead with replacing the school track. An easement was filed in 1978 for the water main with the track being built in 1992. Dr. Chiles asked on behalf of the school district that the Village share some financial involvement over time, understanding that it is not in the Village budget currently to relocate the water main. Green explained the statutes state relocation of the water main financial responsibility falls on the property owner and owner of development and involvement of the Village is up to the Board. Preliminary bids for the relocation of the water main is approximately \$200,000. Smith stated water funds are allocated toward other work that was planned within the Village with raises to resident bills already. The School Board is in agreement that the water main must be moved. School Board meetings are held on the 4th Wednesday of every month. Further discussion will be held.
- 12) **DISCUSS/APPROVE ENGINEERING SERVICES: CAMP STREET IMPROVEMENTS**
On a motion by Rood second by Keeffer approving engineering services for Camp Street Improvements, less the \$3,500 coring allowance. ALL AYE
- 13) **DISCUSS/APPROVE ENGINEERING SERVICES: TOWNLINE ROAD & MAIN STREET IMPROVEMENTS**
On a motion by Keeffer second by Rood approving engineering services for Townline Road and Main Street Improvements. ALL AYE.
- 14) **DISCUSS/APPROVE ENGINEERING SERVICES: OAK STREET WATER MAIN & STREET IMPROVEMENTS**
No action was taken at this time.
- 15) **DISCUSS/APPROVE PHASE 5 CHANGE ORDER #3**
Phase 5 is regarding Railroad and Main Streets. On a motion by Keeffer second by Peight approving phase 5 change order #3 in the amount of \$91,207.51. ALL AYE.
- 16) **DISCUSS/APPROVE PHASE 5 PAY APPLICATION #4**
On a motion by Peight second by Keeffer approving phase 5 pay application #4. ALL AYE.
- 17) **DISCUSS/APPROVE PHASE 6 CHANGE ORDER #2**
Phase 6 is regarding Butternut/Center Streets. On a motion by Peight second by Keeffer approving phase 6 change order #2. ALL AYE.
- 18) **DISCUSS/APPROVE PHASE 6 PAY APPLICATION #2**
On a motion by Peight second by Smith approving phase 6 pay application #2. ALL AYE.

WELFARE OF THE VILLAGE

*Buss stated Mason will be closed down on October 31st from 4-7pm for trick or treating from 5-7pm.

ADJOURNMENT

- 19) On a motion by Smith second by Keeffer to adjourn the October 14, 2024 Regular Board Meeting at 7:34pm.
ALL AYE.

CLAUDIA SIMPSON
VILLAGE CLERK

STEVE BUSS
VILLAGE PRESIDENT