

REGULAR MEETING
December 9, 2024
MINUTES
6:00pm

CALL TO ORDER

1) The Regular Board Meeting on December 9, 2024 was called to order by President Steve Buss at 6:00pm, following the Public Hearing regarding the Tax Levy.

Board present: Steve Buss, Claudia Simpson, Christin Keeffer, Brian Peight, Brooke Baldauf, Dean Rood, Brandon Smith, Cathy Stevens, and Nicole Callos. Also Present: Lindsay Buss, Kory Polhill, Robin Walton.

ROLL CALL

PLEDGE OF ALLEGIANCE

2) **APPROVAL OF MINUTES – November 11, 2024**

On a motion by Rood second by Peight to approve the minutes from the November 11, 2024 Board Meeting. ALL AYE.

3) **APPROVAL OF BILLS PAYABLE REPORT**

On a motion by Peight second by Stevens approving the Bills Payable Report as presented. ALL AYE.

4) **TREASURER'S REPORT ACCEPTANCE**

Callos presented the report for November. Buss noted that it looks on paper that the Village spent more than what was brought in, but this is due to having reserves and the loan. On a motion by Stevens second by Smith to accept the Treasurer's Report as presented. ALL AYE

5) **PUBLIC PARTICIPATION**

There was no public participation at this time.

COMMITTEE REPORTS

FINANCE & ADMINISTRATION, ATTORNEY, HEALTH & ENVIRONMENT, TRANSPORTATION & PUBLIC IMPROVEMENTS, WATER & SEWER, ZONING & PLANNING – NO REPORT

(A) **VILLAGE ENGINEER**

Nott reported the following updates: 1.) Dayton Street Fischers will be doing erosion control and seeding. Will be working with Buss regarding break outs and funding. 2.) Milfred Street has been submitted to DOT for review. Nott is working with Fischers on projects for next year. 3.) Butternut Dr/Center/Willow/Old Corduroy projects: Helm has all paved and adjusted and are wrapping up top soil. 4.) Peight inquired about manholes concrete being raised; Nott explained the ones in question are done correctly; an inch raise is fine. 5.) E Railroad W Main Streets: working with Brandt, Kory and Jon to get list to Helm. 6.) IEPA Townline storm improvements submitted to Army Corp, DNR and EPA. Awaiting the funding list to be published. 7.) IEPA sanitary sewer lining project is out to bid with presentation in January. 8.) Treatment Plant upgrades: meeting was held at the treatment plant to determine costs. 9.) Bridgette will be coming to an upcoming meeting to give info on grant awards.

(A) **PUBLIC SAFETY**

Keeffer reported: 1.) A business owner reached out regarding whether the Village would be open to lowering the age of eligible bartenders from 21 to 18 to help with employment options. Green explained the Village would not be liable. Stockton has changed their ordinance to allow for this and Keeffer will reach out to them. Green stated the site, MuniCode, has a list of laws by state and would be a good resource. 2.) Keeffer reported the tractor residence has an approved building permit to store tractors and clean up is in process. 3.) Apartments: the report has been filed by the fire chief with the State Fire Marshall.

NEW BUSINESS

6) **APPROVE TAX LEVY ORDINANCE #24-023**

On a motion by Keeffer second by Peight approving the Tax Levy Ordinance #24-023. ALL AYE.

7) **APPROVE PTELL RESOLUTION 24-113**

On a motion by Keeffer second by Peight approving the PTELL Resolution #24-113. ALL AYE

8) **APPROVAL OF 2025 LENA LIONS FALL FESTIVAL EVENTS**

On a motion by Stevens second by Keeffer approving 2025 Lena Lions Fall Festival Events. ALL AYE.

9) **DISCUSS TREE BIDS**

Esling is getting bids for tree removal/trimming. It was discussed to group in problem trees for roadwork.

- 10) **APPROVE PAY APPLICATION #3 FOR DAYTON STREET IMPROVEMENTS**
On a motion by Keeffer second by Peight approving Pay Application #3 for Dayton Street Improvements in the amount of \$168,222.62. ALL AYE.
- 11) **APPROVE CHANGE ORDER #1 FOR DAYTON STREET IMPROVEMENTS**
On a motion by Peight second by Keeffer approving Change Order #1 for Dayton Street Improvements \$102,854.58 ALL AYE.
- 12) **APPROVE PHASE 5 PAY APPLICATION #6**
On a motion by Keeffer second by Rood approving Phase 5 Pay Application #6 in the amount of \$116,422.13. ALL AYE.
- 13) **APPROVE PHASE 5 CHANGE ORDER #5**
On a motion by Keeffer second by Peight approving Phase 5 Change Order #6 in the amount of \$39,727.15. ALL AYE.
- 14) **APPROVE PHASE 6 PAY APPLICATION #4**
On a motion by Keeffer second by Peight approving Phases 6 Pay Application #4 in the amount of \$371,408.16. ALL AYE.
- 15) **APPROVE PHASE 6 CHANGE ORDER #4**
On a motion by Peight second by Keeffer approving Phase 6 Change Order #4 in the amount of \$77,375.50. ALL AYE.
- 16) **APPROVE PAY APPLICATION #6 FOR LEET/SCHOOL/WILLIAMS STREET IMPROVEMENTS**
On a motion by Peight second by Keeffer approving final Pay Application #6 for Leet/School/Williams Street Improvements in the amount of \$35,564.30. ALL AYE.

WELFARE OF THE VILLAGE

*Buss said the Christmas Parade went well and attendance numbers will be collected from the Greater Freeport Partnership. Stevens stated it went well, the only concern she heard was to monitor the bouncy houses.

ADJOURNMENT

- 17) On a motion by Keeffer second by Peight to adjourn the December 9, 2024 Regular Board Meeting at 6:45pm. ALL AYE.

CLAUDIA SIMPSON
VILLAGE CLERK

STEVE BUSS
VILLAGE PRESIDENT