

REGULAR MEETING
April 14, 2025
MINUTES
6:00pm

CALL TO ORDER

- 1) The Regular Board Meeting on April 14, 2025 was called to order by President Steve Buss at 6:00pm.

Board present: Steve Buss, Claudia Simpson, Christin Keeffer, Brian Peight, Brooke Baldauf, Dean Rood, Brandon Smith, Cathy Stevens and Madi Becke. Not present: Nicole Callos. Also Present: Brian Nott, Tom Green, Lindsay Buss, Elaine McCabe, Jim McCable, Kory Polhill, Lois Bollman, Louise Workinger, Don Rudisill, Faye Heilman,

ROLL CALL

PLEDGE OF ALLEGIANCE

- 2) **APPROVAL OF MINUTES – March 10, 2025**
On a motion by Peight second by Keeffer to approve the minutes from the March 10, 2025 Board Meeting. ALL AYE.
- 3) **APPROVAL OF BILLS PAYABLE REPORT**
On a motion by Rood second by Peight approving the Bills Payable Report as presented. ALL AYE.
- 4) **TREASURER'S REPORT ACCEPTANCE**
Stevens announced that Nicole Callos had her baby and both are doing well:) Stevens presented the report for March. On a motion by Keeffer second by Rood to accept the Treasurer's Report as presented. ALL AYE
- 5) **PUBLIC PARTICIPATION**
There was no public participation at this time.

COMMITTEE REPORTS

ATTORNEY'S REPORT, TRANSPORTATION & PUBLIC IMPROVEMENTS, WATER & SEWER, ZONING & PLANNING – NO REPORT/LISTED ON THE AGENDA

- (A) **FINANCE & ADMINISTRATION**
Stevens reported she was hoping to have election results in the Village newsletter, but with the election being so close between Tillie Coomber and Joe Hallstrom, ballots are still being counted. Stevens stated the newsletter will be mailed without the final results.
- (A) **VILLAGE ENGINEER**
Nott reported the following updates: 1) Porter Brothers is in town doing warranty work on diamonds. 2) Dayton Street and Phase 5 & 6 street improvements: Landscaping has begun. 3) Nicor did some landscaping on Butternut as well. 4) Camp Street preconstruction meeting will be next week. 5) The IEPA sanitary sewer lining contract should be back in a few days. 6) The Water Facility plan has been submitted and a copy is to be sent to Kory Polhill and Brandon Smith. 7) The meeting took place April 7th regarding 73 and 20 intersection; bids open June 13th. It will be done in a 2 year phase. Nott confirmed there will be no road closures at that intersection in 2025. DOT recommended documenting streets by taking videos for Good Neighbor Routes. Nott will be getting videos of the streets before work begins for DOT.
- (A) **HEALTH & ENVIRONMENT**
Baldauf gave a reminder for the April 26th Recycling Day.
- (A) **PUBLIC SAFETY**
Keeffer announced congratulations are to be made for Wayne Gift. He has submitted his retirement paperwork as Police Chief/ His last day is May 23rd. There has been a job posting on Indeed.

NEW BUSINESS

- 6) **APPROVAL OF BUDGET FOR FY 2025-2026**
Peight inquired about Milfred Street bids coming in higher; Buss confirmed two different funds are to be used for this project. On a motion by Smith second by Keeffer approving the Budget for Fiscal Year 2025-2026. ALL AYE.
- 7) **APPROVAL OF ZBA MEMBER: BRANDON SCHEIDER**
On a motion by Stevens second by Keeffer approving Brandon Scheider as ZBA member. ALL AYE.

- 8) **APPROVAL OF EMPLOYEE PAY INCREASES**
The Board reviewed previously annual employee pay adjustments. On a motion by Smith second by Rood approving employee pay increases as identified. ALL AYE.
- 9) **APPROVAL OF CALL IN TIME ADJUSTMENT**
On a motion by Rood second by Smith approving call-in time to be adjusted by 1 hour. ALL AYE.
- 10) **APPROVE RESOLUTION 25-101 FOR CAMP STREET IMPROVEMENTS**
On a motion by Keeffer second by Smith to approve Resolution 25-101 for bids for the Camp Street project. ALL AYE.
- 11) **APPROVE ADJUSTMENT OF APPROPRIATIONS ORDINANCE 25-004**
On a motion by Peight second by Smith approving Adjustment of Appropriations Ordinance 25-004. ALL AYE.
- 12) **APPROVE ORDINANCE 25-005 FOR UNDERGROUND/GPS FENCING**
On a motion by Smith second by Peight approving Ordinance 25-005 changing the verbiage to include underground and GPS fencing. ALL AYE.
- 13) **DISCUSS/APPROVE N.W ILLINOIS AERIAL COMBAT F4 GRANT**
Buss stated the Village has \$5,000 allocated for grants annually. Baldauf offered changes to divide this evenly with having more applicants this year. On a motion by Baldauf second by Peight approving the N.W. Aerial Combat F4 Grant in the amount of \$525. ALL AYE.
- 14) **DISCUSS/APPROVE LENA LIONS FALL FESTIVAL GRANT**
On a motion by Baldauf second by Peight approving the Lena Lions Fall Festival Grant in the amount of \$2,000. ALL AYE.
- 15) **DISCUSS/APPROVE LBPA GRANT**
On a motion by Baldauf second by Peight approving the LBPA Grant in the amount of \$1,000. ALL AYE.
- 16) **DISCUSS/APPROVE LENA HISTORICAL SOCIETY GRANT**
On a motion by Baldauf second by Peight approving the Lena Historical Society Grant in the amount of \$525. ALL AYE.
- 17) **DISCUSS/APPROVE AMERICAN LEGION AUXILIARY ILLINI GIRLS STATE GRANT**
On a motion by Baldauf second by Peight approving the American Legion Auxiliary Illini Girls State Grant in the amount of \$400. ALL AYE.
- 18) **DISCUSS/APPROVE L.A.S.E.R GRANT**
On a motion by Baldauf second by Smith approving the L.A.S.E.R Grant in the amount of \$525. ALL AYE.
- 19) **APPROVE MOTORCYCLE SAFETY PROCLAMATION**
On a motion by Keeffer second by Peight approving the motorcycle safety proclamation. ALL AYE.
- 20) **DISCUSS/APPROVE MILFRED STREET BID TABULATION**
On a motion by Smith second by Rood approving the Mifred Street Bid Tabulation in the amount of \$497,985.87 from Fischer Excavating. ALL AYE.
- 21) **DISCUSS/APPROVE PROPOSAL FOR TOWNLINE ROAD & MAIN STREET INTERSECTION IMPROVEMENTS**
Nott explained this project is expected to take about 2 months. On a motion by Keeffer second by Rood approving Townline Road & Main Street Intersection improvements in the amount of \$48,650. ALL AYE.
- 22) **DISCUSS/APPROVE PROPOSAL FOR LENA DRIVE INN DRAINAGE IMPROVEMENTS**
On a motion by Rood second by Smith approving Lena Drive Inn Drainage improvements in the amount of \$29,300. ALL AYE.
- 23) **DISCUSS/APPROVE FOR CAMP STREET IMPROVEMENTS**
On a motion by Rood second by Keeffer approving Camp Street Improvements in the amount of \$25,900 for Martin Company. ALL AYE.
- 24) **DISCUSS/APPROVE PAY APPLICATION #8 FOR PHASE 5 IMPROVEMENTS**
Nott explained this pay application is for Railroad and Main Street (Phase 5). Landscaping is not included on this application. On a motion by Smith second by Rood approving pay application #8 for phase 5 improvements in the amount of \$61,805.11. ALL AYE.

25) **DISCUSS RESIDENTIAL ZONING**

Green explained there was a potential situation where individuals were going to use a space within the Village as a bunkhouse type living area. Green confirmed that Churches are zoned R4; barracks/bunkhouse type living are not allowed in R4 districts. Green reached out to the property owner and the possible tenant to confirm what the plan was. Green expressed to all that the proposed plan was not within permitted use. Green also confirmed with a code inspector; they are on hold awaiting further information. Attorney Green advised an executive session be held to speak of this in depth.

26) **DISCUSS ORDINANCE ADOPTING STATEWIDE BUILDING PERMITS**

This was discussed under residential zoning.

27) **DISCUSS PROTEST PERMIT**

Keeffer explained a resident requested a protest permit. Green stated he can look into it; it is not something that he has ran into, nor is it something the Village has in place now.

28) **DISCUSS MAY 26TH MEMORIAL DAY MEETING**

The Board decided to hold the Committee of the Whole meeting for May on Tuesday the 27th rather than on the Holiday.

WELFARE OF THE VILLAGE

Buss stated the Recycling Day will be on the 26th of this month, the Newsletter will be coming out and the new Village Trustee will be decided soon.

ADJOURNMENT

29) On a motion by Smith second by Peight to adjourn the April 14, 2025 Regular Board Meeting at 7:10pm. ALL AYE.

30) On a motion by Smith second by Keeffer to reconvene. ALL AYE.

A) Jim McCabe inquired with Tom Green whether Illinois being a sanctuary State would impact the decision making on allowing people to reside temporarily in the church. Tom Green did not believe it would make a difference. Police cannot do anything in a case like this unless an ordinance is broken.

31) On a motion by Keeffer second by Smith to adjourn the April 14, 2025 Regular Board Meeting at 7:14pm. ALL AYE.

**CLAUDIA SIMPSON
VILLAGE CLERK**

**STEVE BUSS
VILLAGE PRESIDENT**